



# TEXIAN Market Days

A Festival of Living History

Dear Food Vendor,

The 28th annual Texian Market Days festival is almost here and we would love the opportunity to work with you at this year's event. In 2010, nearly 5,000 people attended the annual living history festival – and the food courts were one of the most popular areas!

This year's festival will take place on October 21 & 22, 2011. Attached, you will find everything you need to sign up. We feel certain you will find Texian Market Days to be a very prosperous weekend. To secure your space at our food courts, please fill out the forms and return them to me by **August 26, 2011**.

I will be your contact for all preparations prior to and during the festival. I will be checking in with you throughout the weekend and will also be available via radio any time.

If you have any questions, please feel free to contact me via E-mail or phone. I will also be more than happy to meet with you in person if that is more convenient.

Thank you very much and I look forward to working with you!

Sincerely,

**Jane Van Note**

*Event Planner*

[jvannote@georgeranch.org](mailto:jvannote@georgeranch.org)

(281) 343-0218 x.261

[www.TexianMarketDays.com](http://www.TexianMarketDays.com)

# FOOD VENDORS

## *Application, Forms & Information*

### DETAILS

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#### SET-UP/BREAK DOWN TIMES:

- Food vendors may set their booth on Thursday, October 20, 2011, from 4 p.m. until 8 p.m. If you are not able to set up within the assigned hours, please contact me as soon as possible to make other arrangements.
- You may also set-up early Friday morning. I will be on site at 6 a.m.
- All vehicles must be out of the Historical Park area no later than 8:30 a.m. The festival begins at 9 a.m.
- You may not break down your food booth until the festival closes on Saturday, October 22, 2011 at 5 p.m. There will be NO exceptions.
- No vehicles are permitted inside the Park during the festival hours, so please make sure you have enough inventory to last you for each day. Should an emergency take place during the festival please contact me by radio from the nearest Coke booth and we will accommodate your transportation needs based on sense of urgency.

#### BOOTH LOCATIONS:

- All returning vendors will be assigned a priority space.
- Booth locations and diagrams will be fourth coming after payment is received.

#### PARKING PASSES:

- If additional workers are coming to help you after the festival begins, they must have a pass to get through the ticket gate. Two passes will be enclosed in your vendor packet. Additional parking passes will need to be requested in writing. Please pay close attention to vendor parking areas on festival days so our guests have ample parking available. Vendor parking will be shown on a map that will be provided for you.

#### DAILY REPORTS:

- **YOU WILL FILL OUT ONE FORM DAILY (ONE FOR EACH DAY ENCLOSED).** Please bring the forms with you to the festival. At the end of the festival October 22, 2011 at 5 p.m., I will come to your booth to collect commission and ice money. Please have the 10% of your gross sales that goes to the George Ranch Historical Park ready for pick-up at that time, along with the amount due for the ice you purchased for your booth. Cash or check is acceptable. Forms will be forwarded in final mailing.

#### REQUEST FOR ICE:

- 40-lb. bags of ice will be available for \$6 each. Ranch staff will be delivering continuously to the Coke booths. You may also go to the nearest Coke booth and request ice there. Coke booths will have radios for the duration of the festival to keep the delivery system streamlined.
- Please keep track of how many bags you use on the daily report and we will compare amounts when I arrive at your booth for pick-up of all money due to the George Ranch Historical Park on Saturday, October 22, 2011 at 5 p.m.



# APPLICATION

*for TMD food vendors*

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone/Fax/E-mail: \_\_\_\_\_

Attending Friday:  Yes  No

**PRODUCTS FOR SALE** *(please also indicate cost):*

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**FEE: \$100 plus 10% of gross sales receipts. The \$100 fee is due with this application and the Hold Harmless Agreement. Please make check out to the George Ranch Historical Park. Deadline is August 26, 2011. Booth space is 20'x20'.**

## ELECTRICAL REQUIREMENTS

*Please list all appliances being used:*

Appliance	Voltage	Wattage	Amperage
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Will you be ordering ice from our truck?  Yes  No

If so, how many 40-lb. bags do estimate you will need? \_\_\_\_\_

*Note: Each bag will cost \$6 each.*

By signing this application, I agree to follow all rules set forth by the Fort Bend County Museum Association.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# HOLD HARMLESS FORM

THE STATE OF TEXAS  
COUNTY OF FORT BEND

## HOLD HARMLESS AGREEMENT

KNOW ALL MEN BY THESE PRESENT: That the undersigned individual and/or organization, hereinafter called CONCESSIONAIRE, has agreed to maintain a booth or concession at the TEXIAN MARKET DAYS, sponsored by the Fort Bend County Museum Association, hereinafter called MUSEUM to be held on October 21-22, 2011 at the George Ranch Historical Park.

And, WHEREAS CONCESSIONAIRE intends to offer services and/or products for sale to the public at said TEXIAN MARKET DAYS; and WHEREAS, both CONCESSIONAIRE and MUSEUM desire that GEORGE RANCH HISTORICAL PARK, FORT BEND COUNTY MUSEUM ASSOCIATION and THE GEORGE FOUNDATION not to be held liable for any or all claims directly or indirectly resulting from the sales of services or products by CONCESSIONAIRE.

NOW, THEREFORE, CONCESSIONAIRE does hereby indemnify the George Ranch Historical Park, Fort Bend County Museum Association and The George Foundation and hold harmless from any and all claims, causes of actions or other liabilities, or services by CONCESSIONAIRE at said TEXIAN MARKET DAYS.

## EXECUTED

This \_\_\_\_\_ day of \_\_\_\_\_

Name/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Fax/E-mail: \_\_\_\_\_

Witness: \_\_\_\_\_



# DAILY REPORT FORM

Name of Food Vendor: \_\_\_\_\_

Booth Number and Area (RH- Ranch House, DH Davis House): \$ \_\_\_\_\_

Gross sale to nearest dollar: \$ \_\_\_\_\_

10% of gross sales commission for festival: \$ \_\_\_\_\_

Cost of ice \$6x \_\_\_\_\_ 40-lb. bags: \$ \_\_\_\_\_

Amount owed to George Ranch Historical Park: \$ \_\_\_\_\_

Vendor Representative: \_\_\_\_\_

TMD Representative: \_\_\_\_\_